



## 1.0 PURPOSE

The purpose of the Company's Media Inquiries policy is to ensure consistency in handling media inquiries. Due to the nature of our business, unauthorized comment (no matter how innocuous it may sound) can compromise the safety and security of Company employees. Under no circumstances should a Company employee comment to the press or broadcast media.

Nothing in this policy is designed to interfere with or prevent employee communications with third parties regarding wages, hours, or other terms and conditions of employment.

## 2.0 SCOPE

This policy applies to all Brinks employees, inclusive of The Brink's Company, Brinks Incorporated, Brink's Administrative Services, All Brinks entities and any acquired entities.

## 3.0 RESPONSIBILITY

### 3.1 Human Resources Responsibility

The Global Human Resources Leader has ultimate responsibility for the interpretation and administration of this policy.

### 3.2 Manager Responsibility

The Manager at each location is responsible for promoting, enforcing and complying with the procedures outlined in this policy.

### 3.3 Employee Responsibility

The employee is responsible for complying with the procedures outlined in this policy.

## 4.0 POLICY

Company employees approached by the media are required to refer all inquiries to the Investors Relations Department in the Richmond Corporate Office +1 804-289-9600 for general company and financial inquiries.



#### **4.1 Employees**

When approached by the media, an employee should simply say:

“I am not the appropriate person to comment further.”

If the media persists, continue repeating this same sentence and try to terminate the conversation. Do not reword the sentence. Do not tell the media who to contact except as specified in this policy. Do not provide any further information.

#### **4.2 Senior Management**

Managers – including senior operating unit executives and designated employees – should respond in the same manner. This policy prohibits all comments about earnings projections, financial outlooks or other similar or related corporate operating unit matters, actual or expected sales, and earnings performance for individual business units or for entities of the Company.

#### **4.3 Investment Community Representatives**

Guidelines outlined in this policy do not apply to contacts between investment community representatives and the Company’s managers designated to respond to the investment community. Such designated managers must be familiar with applicable regulatory requirements and policy guidelines for investment community contacts.