**BBS SQDCP/HUDDLE ROLLOUT**

**Key Dates**

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| **Date** | **Task** | **√** |
| **JUNE** | | |
| June 30 | BBS team provides draft communications in English; completes development of training in English |  |
| **JULY** | | |
| July 10 9pm ET  July 11 9am ET | Jamal Powell & BBS team host two identical briefing calls (to accommodate time zones) with country leaders in operations, operational excellence, human resources and communications |  |
| July 10-31 | Countries prepare training and communications materials |  |
| July 10-31 | Countries produce Huddle Boards |  |
| **AUGUST** | | |
| Aug. 1-31 | Countries prepare training and communications materials |  |
| Aug. 1-31 | Countries produce Huddle Boards |  |
| **SEPTEMBER** | | |
| Sept. 1-30 | Countries prepare and train large branches for implementation |  |
| Sept. 1-30 | Countries distribute Huddle Boards to large branches (at a minimum) |  |
| **OCTOBER** | | |
| Oct. 1-31 | Countries implement SQDCP huddles in large branches\* |  |
| **NOVEMBER** | | |
| Nov 30 | All large branches have implemented SQDCP and conduct Huddles |  |

\*Branches that make up at least 50% of your revenue